

# ARANZ Wellington Branch Committee Meeting

**Date** 2 December 2021

**Chair** Kristina

**Time** 3:00 pm

**Venue** National Library

**Attending:**

Audrey Waugh

Rata Holtslag

Kristina

Siversen

Ashwinee

Pendharkar

Chris Swan

Apologies:

Alison Day



Agenda Item	Discussion and Actions
<b>1. GLAMR</b>	<p>Feedback from the committee was positive. We are keen to collaborate with VUW again.</p> <p>Jennifer has paid the service fee of \$250. The total cost was \$421. We will pay the remainder \$171.00 (plus GST, Vic U to send invoice to ARANZ gmail). Kristina to liaise with Sue (Treasurer) and send her the invoice.</p> <p>Bring the ARANZ banner to next event. There is a flanner kept on Level 1 of the ATL building, next to Joan/outreach team.</p>
<b>2. Christmas Party</b>	<p>Fork and Brewer: TUESDAY 7th DECEMBER 5pm.</p> <p>Funds for Fork and Brewer (to be invoiced). Rata has placed an order for platters in advance, catering for a range of dietary requirements. 3x breads and dips, 1x charcuterie and 1x BBQ platter totals \$320.</p> <p>Request invoice and pay deposit, or Kristina is happy to pay for it and be reimbursed by Council.</p> <p>Audrey to email WN-Molesworth Street this week.</p> <p>Promotion: Facebook, List-serves, to email WN-Molesworth Street.</p>
<b>3. Other Business</b>	<p>For financial actions we will need to sign the minutes.</p> <p>Request for regular bank statements from Council. Query whether we can have a card to access funds? Kristina to ask Sue if this is possible.</p>

	<p>Looking to plan events for next year 2022 to develop an events calendar. Members to come to the first meeting next year with some ideas for events.</p> <p>Ashwinee is the new editor, handover in the new year, waiting for the latest issue to come out.</p>
<b>4. Meeting closed</b>	<p>Closed: 3:30pm</p> <p><b>Next meeting:</b> January 2022 (TBC Wednesday 12th)?</p>