

ARANZ Wellington Branch Committee Meeting

Date 23 September 2021 **Chair** Kristina Siverson
Time 12:15 pm **Venue** National Library

Attending: Audrey Waugh
Rata Holtslag
Alison Day
Kristina Siverson
Ashwinee Pendharkar

Agenda Item	Discussion and Actions
1. Welcome	<p>Roles and responsibilities</p> <ul style="list-style-type: none">• Audrey to email Treasurer after AGM confirming our how we will access and approve funding as the Treasurer role has shifted to Council (TBC at the AGM?).• Kristina to set up a meeting with Tom to understand Chair responsibilities. <p>All responsible for being engaged in organising events, activities, bringing ideas to committee and supporting our membership.</p> <p>More information can be found: https://www.aranz.org.nz/about-us/about-aranz/</p>
2. Committee members	<p>To increase our current committee to 6 Audrey called for any additional members for committee, and election.</p> <p>Kristina put forward an additional nomination for committee member:</p> <ul style="list-style-type: none">• Chris Swan - Digitisation Assistant at Archives NZ. He also has experience as a volunteer at NLNZ, project work; photographic negative rehousing. <p>Kristina nominated Chris Swan to committee, nomination seconded by Alison.</p> <p>ACTION: Audrey to follow up with Evan to confirm all new members before the AGM tomorrow.</p> <p>ACTION: Kristina to contact Chris to inform him of next steps.</p>
3. Planning	<p>What events/activities/actions do we want to set up for the next year?</p> <p>My Life in Archives: GLAMR Meet up. - Catering costs, explanation of event format.</p>

	<ul style="list-style-type: none"> - Potential speakers: Richard Foy. Abi Beatson (Social media COVID-19). Carly Lenz Digital Preservation Technician (ANZ). Emma Ravenhall Digital Archivist (ATL). - Early November for the next "My Life in Archives" event. - Alison at VUW so has contacts with Jennifer Campbell Meyer. - ARANZ doesn't have a Zoom we could use VUW's account this time and then request funding for an account from Council. We would like to offer hybrid sessions. - 8-12th November to arrange GLAMR Meet Up. <p>Christmas Party:</p> <ul style="list-style-type: none"> - Thursday 2nd or Tuesday 7th December for Christmas Party - before 10th December. - Approx. 30 people. <p>Future activities:</p> <ul style="list-style-type: none"> - Networking opportunities, event for members e.g. cocktail making or another session that doesn't necessarily focus on ARANZ activities but allows members to meet other people in the sector. - Sign up/fee so we can gauge interest.
<p>4. Other Business</p>	<p>ARANZ AGM - please attend if you can. Messaging to Wellington members has already been promoted through our usual channels.</p> <p>Question around how our members renew their membership fees - can we do this online (for individual memberships) instead of being invoiced?</p>
<p>5. Meeting closed</p>	<p>Closed: 1:10pm</p> <p>Next meeting: 14 October 2021, 4:30pm.</p> <p>ACTION: Audrey to find a venue.</p>