

ARANZ Wellington Branch Committee Meeting

Date 1 November 2021

Chair Kristina

Time 1:00 pm

Venue National Library

Attending:

Audrey Waugh
Rata Holtslag
Alison Day
Kristina
Siversen
Ashwinee
Pendharkar
Chris Swan

Agenda Item	Discussion and Actions
1. GLAMR	<p>Planning our GLAMR meet up with VUW.</p> <p>Actions from previous meetings:: Koha for speaker, invoice for VUW catering. Promotion of event on social media.</p> <p>Invoiced afterwards by GLAMR. Audrey to purchase a \$30 VicBooks voucher for Abi.</p>
2. Planning upcoming events	<p>Actions from previous meeting:</p> <p>Kristina to check with venues capacity, availability and cost. Chris to look at band options and their fees. Audrey to look at ticketing website.</p> <p>EventBrite: good option, 1.5% ticketing fee, plus a small administration fee.</p> <p>Kristina contacted Treasurer (Sue) via the website about what we need to do</p> <p>Kristina sent her address for the ARANZ mailbox and will receive keys soon. No PoBOX for the branch/council as far as they know.</p> <p>GLAMR event has 29 attendees that have RSVPd.</p> <p>End of year party:</p> <ul style="list-style-type: none">- Decision to save funds for next year and have a smaller event this year. Possibly do another brewery. Panhead brewery, HeyDay, Oviedo.

	<ul style="list-style-type: none"> - Expecting c.20 members in attendance. We have 84 (ish) members in Wellington branch. Around \$300 budget for an end of year event. - ACTION: Committee to contact venue options, report back by Thursday this week. - ACTION: Kristina to start a google doc to share ideas/quotes through ARANZ. - 7th, 8th, or 9th December depending on venue availability.
3. Other Business	<p>Wellington Branch Website and Zoom (Rata).</p> <ul style="list-style-type: none"> - No response so far. Used the emails on the website. Kristina also had issues getting in touch via the website. - Audrey to send Evan's details around in the meantime. - ARANZ Facebook page for Wellington members. Kristina could look into this as an option.
4. Meeting closed	<p>Closed at 1:40pm.</p> <p>Next meeting: TBC.</p>