

CENTRAL DISTRICTS BRANCH

Agenda of its 31st Annual General Meeting

19 August 2019

5.30 p.m. – Massey University Archives

- 1] Apologies
- 2] Minutes of the previous AGM
- 3] Chairman's report
- 4] Annual financial report
- 5] Election of officers

The following were elected to serve for 2019-2020:

Chair:

Secretary:

Treasurer:

Committee:

- 6] General business
 - 6.1 Activities for the coming year
- 7] Next meeting venue & date

CHAIRPERSON'S REPORT 2018-2019

The first get-together of the current Branch Committee took place on 14 December 2018 in the shape of our annual Christmas meal – this year, at Joseph Street Kitchen. Branch affairs were informally discussed at the meal.

On 25 March 2019, we held a formal Committee meeting at the Massey University Archives. At his meeting, Even Greensides and Michael Biggs were co-opted as Committee members. During a discussion of event for the year, we decided to concentrate our effort on two events this year.

The first event was very successful a box-making workshop organized by our diligent Secretary/Treasurer, Cindy Lilburn, at Te Manawa Museum in Palmerston North.

Discussion around a second event for the year still need to be finalized. Tentatively scheduled for late October/November 2019, the event will be organised by the incoming Branch Committee.

Our constituent members, archives and heritage institutions continued over the reporting period in their efforts of proselytising the value and preservation of our heritage collections. Shining lights in this regard are the Palmerston North Local History Week, which took place in October 2018, and the work of our institutions on bringing their collections to their users by means of online platforms, research support and in other ways.

Earlier this year, following a motion passed at our 25 March meeting, our Treasurer, Cindy Lilburn worked with her counterpart on the ARANZ Council to pass our Branch banking and finances to the Council. In the future, Branch funds will be accessible via the Council.

I would like to thank the Committee, Lesley Courtney, Cindy Lilburn, Catherine Woeber, Marilyn Wightman, Andrea Campbell, Michael Biggs and Evan Greensides for their work and support through the year.

A special word of thanks to Cindy Lilburn, who held the dual role of Secretary/Treasurer. A job well done.

Louis Changuion
Branch Chair
14 August 2019



ARCHIVES & RECORDS
ASSOCIATION OF NZ
TE HUINGA MAHARA

BRANCH NAME: Central Districts

2018 - 2019 ANNUAL FINANCIAL REPORT

Receipts and Payments for the year 1 July 2018 to 30 June 2019

Account BNZ 00

Opening Balance 1.7.2018	104.98
Income	
Interest	0.13
Expenditure	
Transfer of funds to Kiwibank account 13	-105.11
Closing Balance at 25.6.2019	0.00

Account BNZ 97

Opening Balance 1.7.2018	851.88
Income	
Interest	0.50
Expenditure	
Transfer of funds to Kiwibank account 13	-852.38
Closing Balance at 25.6.2019	0.00

Account Kiwibank 13

Opening Balance 1.7.2018	0.00
Income	
Transfer from ARANZ Council Top Up	1033.23
Transfer from BNZ 00	105.11
Transfer from BNZ 97	852.38
Interest	0.06
Expenditure	0.00
Closing Balance 30.6.2019	1990.78

2018 - 2019 ANNUAL FINANCIAL STATEMENT

Bank Reconciliation at 30 June 2018

Opening Bank Balances at 01/07/18	956.86
Including cash at 01/07/18	9.91
Less unrepresented cheques at 01/07/18	0000.00
Plus Receipts for 2018/19	1033.92
Less Payments for 2018/19	0.00
Less unrepresented cheques at 30/06/18	0000.00
Cash at 30/06/19	9.91
Term deposits at 30/06/19	0000.00
Balance of Funds at 30/06/19	<u>\$2000.69</u>

Name of Branch Treasurer: Cindy Lilburn
Date: 1.07.2019