

Minutes of the meeting of the Central Districts Branch of the Archives & Records Association of New Zealand

Held 25 March 2019 at Massey University Archives at 5 p.m.

Present: Louis Changuion, Cindy Lilburn, Michael Biggs, Evan Greensides, Marilyn Wightman, Lesley Courtney, Andrea Campbell, Catherine Woeber

Apologies: none

Minutes of the meeting of March 2018: passed

Minutes of the 2018 AGM passed, with amendment that Joy Kopa was also present.

Matters arising:

- CD-ARANZ branch archives have not yet been delivered to Wellington – Cindy to do
- Boxmaking workshop was held with five participants

Correspondence:

- Helen Pannett – introducing herself as our new liaison officer
- Helen Pannett – proposal that branch committee funds be consolidated into national ARANZ account

Finances

Current accounts:

Assets -

Bank No 1 Account	852.18
Bank No. 2 Account	105.08

	957.26
Cash on Hand	9.90

TOTAL:	\$ 967.16

No accounts for payment.

Finances approved.

Approved that our branch funds be transferred to ARANZ national accounts: Cindy / Louis

Approved that our signatories be changed from Barbara Olsen + Noelene Wevell [now deceased] + Cindy Lilburn to Cindy Lilburn + Lesley Courtney - Catherine Woeber / Michael Biggs

Branch activities

Sole archivists visit to local institutions

General approval for the providing a day out at local archives for the smaller sole archivist institutions in this region.

Suggested programme was in September / springtime this year - 5 hours 10 a.m. – 3 p.m . with a hosted lunch, visiting:

PNCC Archive / Massey University Archive / Archive Central / Feilding & District Community Archives

Our branch to pay for the participants lunch, Massey University or PNCC could pay for afternoon tea.

Cindy is asked to send a flier out to canvass possible participants in June, to Whanganui, Foxton, Levin, Bulls, Marton, Woodville, Pahiatua, Dannevirke

New committee members

Evan Greensides and Michael Biggs were co-opted as committee members

Meeting closed at 6 p.m.