

Minutes of the Annual General Meeting of the Central Districts Branch of the Archives and Records Association of New Zealand held Monday 19th August 5.30 pm at the Massey University Archives

Present: Louis Changuion, Cindy Lilburn, Evan Greensides, Michael Biggs, Marilyn Wightman, Catherine Woeber, Lesley Courtney, Andrea Campbell

Apologies: Mark Patrick, Sandi Black, Kevin Torrey

Moved: Louis / Lesley

Minutes of the previous AGM: were approved at the following committee meeting after the AGM

Note that the archives of the Branch has still to be delivered to the Beaglehole Room in Wellington, this will happen before Christmas 2019. Cindy to expedite this transfer.

Chairman's report: see attached report.

Moved: Catherine / Evan

Annual financial report: see attached report covering up to July 2019

Our branch has completed the transfer of our funds to the centralized ARANZ accounts just before the end of the financial year. The online banking component still needs to be set up for Cindy and Lesley as signatories. Thanks to the ARANZ seeding grant we now hold just under \$2000 in our account.

Moved that Evan Greensides be our third signatory:

Louis / Michael

Election of officers:

Chairwoman: Lesley Courtney

Louis / Catherine

Secretary/Treasurer: Evan Greensides

Lesley / Andrea

Committee: Michael Biggs

Cindy Lilburn

Marilyn Wightman

Louis Changuion

Catherine Woeber

Andrea Campbell

Lesley / Evan

General business:

Activities for this coming year:

1] 'Meet your archives'

Proposal of a day in which non-members and sole archivists could visit and view four of our local venues:

- Feilding and Districts Community Archive
- Archives Central, Feilding
- Palmerston North City Council Archives
- Massey University Archives

A weekday was preferred for these visits.

Evan, Cindy and Lesley to progress this proposal.

2] Update the list of regional archival repositories in our Central Districts area [Taranaki, Whanganui, Manawatu, Wairarapa, Hawkes Bay, East Coast].

Aim to place this listing online on the ARANZ website.

3] Representation on ARANZ Council

Louis is standing down this year from the Council. Evan Greensides was nominated by the AGM to be put up as a candidate for the Council.

Next meeting – date and venue – to be organized by Evan [probably a Christmas meal in Palmerston North].

Those attending the AGM thanked Louis Changuion for his work on the Council and as Chairman of this committee over the past two years.