



**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
ARCHIVES & RECORDS ASSOCIATION OF NEW ZEALAND
HELD AT THE NATIONAL LIBRARY OF
NEW ZEALAND,
ON THURSDAY 25 AUGUST 2016 AT 4.30PM**

Present:

John Timmins (Acting Chair), Lisa Austin, Elizabeth Charlton, Andy Fenton, Sue Hirst, Tiena Jordan, Sean McMahon, Peter Miller, Jessica Moran, Richard Overy, Darryl Pike, Susan Skudder, Diane Woods, Charlotte Macdonald, Linda Evans, Heather Mathie, Louis Changuion, Kathryn Patterson, Alison Fraser, Brad Patterson, Nicola Freat, Joan McCracken, Katherine Clarke, Christine Edney, Eric Boamah, Sarah Padey, Alison Breese, Quinton Atkinson, Andrew Smith, Rachel Lilburn, Anna Blackman, Belinda Battley, Andrew Henry, Stephanie Kitching (Secretary).

Item 1: Apologies

Apologies were received from: Theresa Graham, Joanna Newman, Christine Black, Penny Griffeth, Brian Matthews, Stuart Strachan, Helen Hancox, Cindy Lilburn, Shannon Wellington

Moved that the apologies be sustained.

Moved: Charlotte Macdonald

Seconded: Susan Skudder
CARRIED

Item2: Confirmation of Minutes of 2015 AGM

The minutes of the AGM held on 7 September 2015 in Auckland, having been circulated, were confirmed as a true and correct record.

Moved that the minutes be accepted.

Moved: Tiena Jordan

Seconded: Lisa Austin
CARRIED

Item 3: Matters arising from Minutes of 2015 AGM

No matters arising.

Item 4: Annual Reports

4.1 President's Report

The President's report was presented by John Timmins who added

- ARANZ had supported the ISO event in Wellington 12 May 2016 with appropriate recognition given

- At the May Council meeting a proposal “The NZ Journal of Information and Society (LIANZA & ARANZ) was received. It proposed replacing Archifacts with a new journal with online open access. The incoming ARANZ Council will set up a working party to look at this before any decision is made.

Moved that the President's Report be adopted.

Moved: John Timmins **Seconded:** Charlotte Macdonald
CARRIED

Attached as *Appendix 1*

4.2 **Treasurer's Report**

The Treasurer, Darryl Pike, presented his report.

Darryl noted that ARANZ is in a good financial position. A remittance of approximately \$3000 from the 2015 Conference is due in the account soon.

Moved that the Financial Statements as presented be accepted as correct, subject to being audited.

Moved: Darryl Pike **Seconded:** Elizabeth Charlton
CARRIED

Attached as *Appendix 2*

4.3 **Membership Secretary's Report**

Christine Edney tabled her report.

Moved that the Membership Secretary's report be accepted as correct.

Moved: Christine Edney **Seconded:** Tiena Jordan
CARRIED

Attached as *Appendix 3*

Christine was congratulated for persisting with the new data base and increasing the number of paid up members.

There is a trend for more younger individual members to join now.

4.4 **Branch Reports**

Reports were presented

- Central Districts (tabled and read by Secretary)
- Wellington (presented by Jessica Moran)
- Otago/Southland (presented by Peter Miller)

A special vote of thanks was offered to John Timmins for his contribution to the archives world over many years. Acclaimed.

Item 5: Appointment of Auditor for 2016/2017

Kelvin Deal has retired as the Auditor. Darryl moved that Glen Sullivan from Whakatane be appointed for 2016/2017.

Moved: Darryl Pike

Seconded: Lisa Austin
CARRIED

Item 6: Election of Officers and Council members

The following nominations for officers of ARANZ were received by the close-off date:

		Proposed / Seconded
President:	Sean McMahon	Belinda Battley/Jessica Moran
Vice President:	Elizabeth Charlton	Christine Edney/Sean McMahon
Secretary:		
Treasurer:	Lisa Austin	Jeremy Cauchi/Lillie Le Dorre

The following nominations for Council Members of ARANZ were received:

	Proposed / Seconded
Belinda Battley	Theresa Graham/Sean McMahon
Alison Breese	Amy Coleman/Peter Miller
Louis Changuion	Darryl Pike / Johanna Buckland
Christine Edney	Elizabeth Charlton/ Sean McMahon
Charlotte Macdonald	Peter Miller/ Christine Edney
Jessica Moran	Lisa Austin/Stephanie Kitching
Darryl Pike	Darryl Pike / Christine Edney
Gillian Tasker	Louis Changuion/N D Mosen

The Returning Officer was Christine Edney.

All those listed above were declared duly elected.

Moved: John Timmins

Seconded: Stephanie Kitching
CARRIED

Item 7: General Business

7.1 Awards:

John Timmins announced that the annual Ian Wards Award for innovative and exemplary use of primary research materials will this year be awarded to Otago's Special Collections Librarian, Dr Donald Kerr for his book *Hocken: Prince of Collectors* (Otago Uni Press, 2015)

The biannual Michael Standish Award will be awarded again this year in celebration of the ARANZ 40th anniversary to Jared Davidson for his article, "*The Colonial Continuum: Archives, Access and Power*" published in *Archifacts* of April 2015.

7.2 Honorary Memberships

ARANZ is delighted to award honorary memberships in this our 40th year to: Rosemary Collier, Alison Fraser, Ray Grover

Moved: John Timmins

Seconded: Nicola Freaan
CARRIED

Item 8: Date and place of the next AGM

The next AGM will be held at a place and date to be decided by the incoming Council.

The meeting was declared closed at 5.05pm.